

**MINUTES OF MEETING
LAKEWOOD PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Lakewood Park Community Development District held a Public Hearing and Regular Meeting on January 13, 2021 at 2:00 p.m. at the Offices of Cobb Cole, 231 North Woodland Boulevard, Deland, Florida 32720.

Present were:

Chris Helfrich	Vice Chair
Neil Klapproth	Assistant Secretary
Chad Moorhead	Assistant Secretary/ District Engineer

Also present, were:

Craig Wrathell	District Manager
Howard McGaffney	Wrathell, Hunt and Associates, LLC
Mark Watts	District Counsel
Nika Hosseini	Cobb Cole, P.A.
Ryan Reed (via telephone)	DDC Management, LLC

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Wrathell called the meeting to order at 2:05 p.m. Supervisors Helfrich, Klapproth and Moorhead were present. Supervisors Aragona and Martin were not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

▪ **Acceptance of Resignation of Supervisor Julie Aragona**

This item was an addition to the agenda.

Mr. Wrathell presented Ms. Julie Aragona's resignation letter.

<p>On MOTION by Mr. Helfrich and seconded by Mr. Klapproth, with all in favor, the resignation of Ms. Julie Aragona, effective immediately, was accepted.</p>
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The appointment to fill vacant Seat 2 and electing a slate of officers would be included on the next agenda.

THIRD ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2020/2021 Budget

A. Affidavit of Publication

The affidavit of publication was included for informational purposes

B. Consideration of Resolution 2021-34, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021; Authorizing Budget Amendments; and Providing an Effective Date

Mr. Wrathell presented Resolution 2021-34. He reviewed the proposed Fiscal Year 2021 budget, which was identical to the one presented at the Organizational meeting. The District is Landowner-funded, meaning the Landowner would provide funding, as expenses are incurred.

On MOTION by Mr. Helfrich and seconded by Mr. Klapproth, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Helfrich and seconded by Mr. Klapproth, with all in favor, the Public Hearing was closed.

On MOTION by Mr. Helfrich and seconded by Mr. Klapproth, with all in favor, Resolution 2021-34, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Response(s) to Request for Qualifications (RFQ) for Engineering Services

- A. Affidavit of Publication**
- B. RFQ Package**
- C. Respondent: Madden Moorhead & Stokes, LLC**
- D. Competitive Selection Criteria/Ranking**
- E. Award of Contract**

Although the Board could accept and approve the one qualified respondent to the RFQ, this items was deferred to the next meeting because Mr. Moorhead must abstain from voting and only three Board Members were in attendance.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2021-14, Adopting the Annual Meeting Schedule for Fiscal Year 2020-2021; and Providing for an Effective Date

Mr. Wrathell presented Resolution 2021-14. Meetings would be held on the second Wednesday of each month at 2:30 p.m., at the Office of Cobb Cole, 231 North Woodland Boulevard, Deland, Florida 32720. The dates would be inserted into Exhibit A.

On MOTION by Mr. Helfrich and seconded by Mr. Klapproth, with all in favor, Resolution 2021-14, Adopting the Annual Meeting Schedule for Fiscal Year 2020-2021; and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of November 30, 2020

Mr. Wrathell presented the Unaudited Financial Statements as of November 30, 2020.

On MOTION by Mr. Helfrich and seconded by Mr. Klapproth, with all in favor, the Unaudited Financial Statements as of November 30, 2020, were accepted.

SEVENTH ORDER OF BUSINESS

Consideration of Minutes

- A. December 9, 2020 Landowners’ Meeting**
- B. December 9, 2020 Public Hearings and Regular Meeting**

Mr. Wrathell presented the Meeting Minutes listed above.

On MOTION by Mr. Helfrich and seconded by Mr. Klaproth, with all in favor, the December 9, 2020 Landowners’ Meeting and the December 9, 2020 Public Hearings and Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel: *Cobb Cole***

Mr. Watts stated that the Zoom bond validation hearing was scheduled for February 8, 2021 at 1:30 p.m. Ms. Hosseini would send Outlook calendar invites to Mr. Wrathell and Mr. Moorhead, who were asked to attend the hearing in case testimony is needed. Once the appeal period expires, the bond issuance would proceed.

- B. District Engineer (Interim): *Madden, Moorhead & Stokes, LLC***

There being nothing to report, the next item followed.

- C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: _____, 2021 at _____**

- **QUORUM CHECK**

The next meeting would be held on February 10, 2021 at 2:30 p.m.

NINTH ORDER OF BUSINESS

Board Members’ Comments/Requests

There being no Board Members’ comments or requests, the next item followed.

TENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Helfrich and seconded by Mr. Klaproth, with all in favor,
the meeting adjourned at 2:22 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair